



Sources of Donated Books

for Schools and Libraries

Peace Corps
Information Collection and Exchange
Publication No. RE003

Information Collection and Exchange

The Peace Corps Information Collection and Exchange (ICE), a unit of the Office of Overseas Programming and Training Support (OPATS), makes available the strategies and technologies developed by Peace Corps Volunteers, their co-workers, and their counterparts to development organizations and workers who might find them useful. ICE works with Peace Corps technical and training specialists to identify and develop information of all kinds to support Volunteers and overseas staff. ICE also collects and disseminates training guides, curricula, lesson plans, project reports, manuals, and other Peace Corps-generated materials developed in the field. Some materials are reprinted “as is”; others provide a source of field-based information for the production of manuals or for research in particular program areas. Materials that you submit to ICE become part of the Peace Corps’ larger contribution to development.

This publication was produced by Peace Corps OPATS. It is distributed through the ICE unit. For further information about ICE materials (periodicals, books, videos, etc.) and information services, or for additional copies of this manual, please contact ICE and refer to the ICE Catalog number that appears on the publication.

Peace Corps

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Share your experience!

Add your experience to the ICE Resource Center. Send your materials to us so we can share them with other development workers. Your technical insights serve as the basis for the generation of ICE materials, reprints, and training materials. They also ensure that ICE is providing the most up-to-date innovative problem-solving techniques and information available to you and your fellow development workers.

Sources of Donated Books *for Schools and Libraries*

2012



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Introduction

Sources of Donated Books for Schools and Libraries [ICE No. RE003] is intended to help Peace Corps Volunteers and their counterparts identify organizations that might provide books and other educational materials for schools and libraries in their communities. The services described for each organization listed in Section A apply specifically to Peace Corps Volunteers. The services and procedures for organizations listed in Section B apply to counterparts or other host country nationals requesting assistance directly.

The Peace Corps' Information Collection and Exchange (ICE) unit produces this publication, with input from the Office of Private Sector Initiatives (OPSI) concerning donations to the Peace Corps. ICE updates the program descriptions in this publication with information provided by the organizations listed.

Earlier versions of this publication are now obsolete and may contain misleading information. Please discard and recycle them.

NOTE: Inclusion of organizations, Web addresses, or links to websites in this publication does not indicate endorsement of content or programs.

Peace Corps Volunteers and Library/ Resource Center Development

Many Peace Corps Volunteers are involved, either as a primary project or secondary activity, with local library or resource center development. Volunteers in all projects from agriculture to environmental education to youth development might consider assisting with a library. If you are a Volunteer in an education project, you might ask or be asked to assist with a school library; other Volunteers will recognize a possibility within their communities for starting or improving a library or resource center. You might be involved in an information communication technology project and assist with development of a digital library. In some instances, members of a community may identify library development as a priority and approach you for assistance.

Regardless of the impetus for the project, it is important that you work closely, through all stages of the library development process, with a counterpart or counterparts. For a library to continue successfully after your departure, the community members must be stakeholders and have true ownership of the library. Sustainability depends on community involvement.

For examples of cooperative efforts in resource center secondary activities, see *Small Project Assistance Program: Supporting Sustainable Community Development* [ICE No. M0082]. This Idea Book, available from the Information Collection and Exchange (ICE) unit, provides examples of Volunteer and community involvement with business, child welfare, computer training, environment, nongovernmental organizations (NGOs) and youth resource center projects. It also includes sections on planning, implementing, monitoring, and evaluating secondary activities.

There are a number of questions to ask before embarking on a library development activity. Involve your counterpart and other community members in the discussion of these and other questions as you consider, for example:

Is a resource center/library needed? How do you know?

Is it *wanted* by the potential user community, or is it your idea of what the community needs?

How can the community be involved to support the library?

What assets does the community already have that will support developing a library?

What other information centers are there in the community? Will this project complement them? What are the possibilities for collaboration?

Are there local publishers from which to purchase materials?

Will students and/or adults be willing to write or gather stories to place in the library?

Where will the books, periodicals, and audiovisuals come from initially? In the future?

Are there donor or charitable organizations in-country that could assist?

What will be the focus of the collection? What formats will be included (books, videos, CD-ROMs)? In which language(s) will materials be collected?

How will the collection be organized? (Dewey Decimal Classification? General subject order?)

Where will the library be located?

What about furnishings (e.g., chairs, shelves, tables, etc.)?

Are supplies (e.g., automation supplies, book pockets, catalog cards, notebooks, pens, tape, etc.) available locally or could they be made from locally available items?

Is there a computer available for an online catalog and checkout system? Is there reliable electricity?

Will Internet access be possible?

Who will physically set up the resource center/library? (Volunteers, students, community members?)

Who will be responsible for the day-to-day maintenance and development?

What opportunities will there be for skills transfer and capacity building?

Who will the users be? Will there be restrictions?

Will the library support multiple user groups, perhaps students during the day and adults after school hours?

Will the library support multiple uses? Internet center? Adult education classroom? Radio broadcasting station? After-school study center? Women's group meeting center?

Will the services be free or will fees be charged? (For users? Overdue publications?)

What about a budget and source of funding for maintenance?

Will the library be sustainable? If so, how?

If, after thoughtful consideration, you decide to proceed with a library development activity, contact the Information Resource Center (IRC) in the Peace Corps office in your country. The IRC manager will have some materials and suggestions to help you.

ICE offers several publications to assist you with library development. In addition to *Sources of Donated Books for Schools and Libraries* [ICE No. RE003], you may request single copies of:

***Libraries for All! How to Start and Run a Basic Library* [ICE No. RE035]**

This guide was written by a returned Peace Corps Volunteer (RPCV) as a how-to manual for starting and maintaining a community library. Its practical step-by-step guidance is designed especially for those with little or no experience with library development and management.

This publication is also available in electronic format in:

English - *Libraries for All!* <http://unesdoc.unesco.org/images/0011/001171/117165eo.pdf>

French - *Des Bibliothèques pour Tous!* <http://unesdoc.unesco.org/images/0011/001171/117165fo.pdf>

Spanish - *Bibliotecas para Todos!* <http://unesdoc.unesco.org/images/0011/001171/117165so.pdf>

***Setting Up and Running a School Library* [ICE No. ED204]**

Written as a guide for international volunteer teacher librarians, this manual provides clear instructions for operating a school library. The author walks the beginning librarian through the necessary steps to establish a school library.

***Small Project Assistance Program: Supporting Sustainable Community Development* [ICE No. M0082]**

This Idea Book shares examples of how Volunteers have participated in secondary activities, including resource center development and management, in all program sector areas. It offers guidance on planning, monitoring, and evaluating a secondary activity.

Check the IRC in the Peace Corps office for copies of these publications. If copies are not available in the IRC, ask the IRC manager to request copies from ICE, or contact ICE directly at iceorders@peacecorps.gov. Briefly describe your library project and request the above titles.

Being part of a sustainable library development activity can be extremely satisfying. You will have assisted with your community's literacy achievements and encouragement of a reading culture. In some cases, the library may gain

access to information through the Internet or partnership with a library in another country. The resource center may be a business information center that assists users with information on markets for local products. It may provide story times for preschool children or a place to display the work of local artists. The library can be at the center of community activities. As you and your community progress with developing the library or libraries, write to ICE and share your experiences.

Consider Donated Books

Look first to the local community and within your country of service to obtain the publications, audiovisuals, and other materials for the library. With your counterpart, contact local publishers, charitable organizations and the library users themselves for books, funds, or in-kind contributions. If culturally appropriate, coordinate with a school or adult education center to encourage students and other community members to write or record stories for inclusion in the library.

Obtaining books from non-local donors does not directly promote sustainability. Book donations can, however, be helpful to support a new library, and to build library collections with materials appropriate to the library users, but unavailable locally. In the spirit of doing no harm, assess the local availability of publications and publishers and the potential for local publishing. Be sure that an input of donated books from outside the country or community would not adversely affect publication and distribution of local publications. Focus, with your counterparts, on establishing the necessary local connections that will sustain the library in the future.

Establish a library collection development policy specifying the types of materials that would be most useful to your community's library. Compile a wish list of titles and categories of books and other materials needed to build the collection. It is important that you, your counterparts, and any donor organizations are very clear about the specific materials that would contribute to developing the library in your community.

If the library has been in existence for some time, remove outdated, unused, and worn-out books and periodicals. It is better to have 100 books that are useful to the community than 1,000 books that fill the shelves but are not used. As with all steps in the library development process, be sure this is a community effort in which your counterparts participate.

Look locally first. In addition to the organizations listed in this booklet, other possible sources of donations and assistance within your country of service include:

- Local offices of the United Nations, technical assistance organizations, embassies, local governments, foreign and local companies, and libraries (most libraries have duplicates of some materials)

- Professional organizations
- Schools, universities, and community organizations (civic groups, Girl Scouts, Boy Scouts, Rotary clubs, Chambers of Commerce, etc.)

Before contacting book donors, prepare a list of guidelines that will help you and the donors identify only the books or other materials that will be most useful. State the subject matter, reading level, and language of the publications desired (e.g., “secondary school level fiction in Spanish, if possible”). If certain types of books are definitely not useful, state that clearly (e.g., “American social studies texts not wanted”). Decide what publication dates are too old for your needs (e.g., “nothing published earlier than 2000”). Request that all materials be sorted and culled per your guidelines. Books in poor physical condition or with yellowed pages are not worth the money it would cost to transport them, nor are they likely to be used.

Inform your Peace Corps country director that you are embarking on a library development activity and that you would like your community to receive books from donor organizations.

For additional information about book donations, consult the UNESCO publication, ***Book Donations for Development, 2005***. <http://unesdoc.unesco.org/images/0013/001394/139429e.pdf>.

If you have other questions about sustainable library development or need additional copies of *Sources of Donated Books for Schools and Libraries* [ICE No. RE003], contact your IRC manager in the Peace Corps office in-country or write to ICE at:

**Peace Corps
Information Collection and Exchange (ICE)
1111 20th Street NW, Sixth Floor
Washington, DC 20526
USA
or
iceorders@peacecorps.gov**

Tips on the Use of This List of Book Donors

The organizations listed here generously support Peace Corps Volunteers and local communities with donations of books and a variety of educational materials. Please look through the entire list and then contact those groups that can best support the goals of the library with which you are associated.

Many of the organizations listed are voluntary groups with limited staff and resources. They may require special procedures or payment for shipping or other expenses in order to provide service. Consider the following information when formulating requests:

Carefully read the description of what services each organization can provide. In most cases, groups cannot provide additional services that are not described.

It may not always be possible to receive exactly the type or quantity of materials desired. State your preferences clearly and well.

Some sources collect, screen, and ship only high-quality, secondhand materials. Do not expect new books.

Though some sources can distribute large quantities of free books and periodicals, most have limited financial resources and their supplies are limited.

Some sources act as clearinghouses and connect requests to a donor group that is most likely to match the particular need. Hence, there may be a longer time lapse than expected between requesting and receiving materials.

Some sources charge a fee, either for the books themselves, or for postage and handling, or for shipping. The requestor may be responsible for paying these charges. If you have any doubt about what the charges will be, contact the source before you place an order.

Most of the listed donor groups are run by volunteers who like to think their efforts are making a difference. Sound familiar? It pays to put your best foot forward in requesting their help and to show your appreciation when they provide assistance.

Involve the people to whom you or your counterpart write. Tell them about the project, describe the school or community, explain what your role is, and emphasize the difference those books will make. Consider sending along photos.

Before you mail your letter or send an e-mail, re-read it. Is it phrased as a request to a small, friendly group, or an order to a big business? The tone may make a difference in how the request is met.

Include the names of at least two people (e.g., co-worker, headmistress) who could receive the packages if one person is not available when the shipment arrives. Some organizations have sent books only to have the packages returned months later with return postage due because the addressee was not there on the day of arrival.

When the order arrives, acknowledge it with thanks. This will help ensure future success if you, other Volunteers, your counterpart, or other community members order again.

Although every precaution has been taken to ensure the accuracy of information in this publication, please remember that the offers may be withdrawn or changed by the organization(s) at any time.

Book Donations and the Peace Corps

The Peace Corps Office of Private Sector Initiatives (OPSI) is responsible for coordinating the acceptance of all gifts to the Peace Corps. Gift acceptance authority is subject to legal restrictions which limit who can solicit gifts on behalf of the Peace Corps. ***Volunteers are not authorized to solicit book donations for the Peace Corps.*** Volunteers may contact book donor organizations and discuss possible donations. However, if an organization wishes to make a donation to the Peace Corps, rather than directly to the community, Volunteers should contact their country director (CD) before any book donation takes place. The CD will contact OPSI. OPSI helps to facilitate in-kind donations to Peace Corps posts. OPSI coordinates with CDs, who have the authority to accept or reject donations. All donations to the Peace Corps must support Peace Corps programming. OPSI facilitates the signing of an in-kind donation agreement between the CD and the donor.

The Peace Corps cannot incur costs by accepting an in-kind donation. Thus, the donor must pay for, or arrange payment for, shipping and any customs fees associated with a donation. Each in-kind donation agreement stipulates this. Book donations are shipped to the country director. Books can only be shipped after the agreement is signed.

Section A includes book donors that have agreed to the terms of in-kind donations to the Peace Corps, but on a case-by-case basis. Country directors will need to sign an individual agreement for each donation. Country directors should contact OPSI, which will facilitate the signing of the agreement with the donor organization.

Section B lists book donors that have agreed to be listed in this publication, but do not have in-kind donation agreements with the Peace Corps. Volunteers should not contact the organizations listed in Section B to request donations on behalf of the Peace Corps. Volunteers are encouraged to work with counterparts to request books from these organizations. Counterparts may contact these organizations on behalf of the local school or library. Shipments will be sent directly to the counterpart or other designated host country national. Counterparts, or other community representatives, may also contact organizations listed in Section A on behalf of their community or local library.

List of Sources

Section A

The donor organizations listed in Section A have agreed to the terms of in-kind donations to the Peace Corps on a case-by-case basis. To initiate a book donation from one of the organizations listed in Section A, contact your Peace Corps country director. The CD will determine if the donation supports Peace Corps programming and will contact OPSI. OPSI will facilitate the signing of the in-kind agreement with the donor organization. The book donations will be sent to the CD.

You may also work with your counterpart(s) to request book donations from these organizations. Your counterpart(s) may contact these organizations directly on behalf of the local school or library. Any book donations requested by your counterpart(s) will not go through the Peace Corps; they will be sent directly to the counterpart(s) or other designated host country national(s).

AFRICAN LIBRARY PROJECT

Geographic Areas of Operation

Botswana, Ghana, Lesotho, Malawi and Swaziland

Publications Available

African Library Project sends English language books which are collected through book drives. Books are at U.S. preschool to 8th grade reading levels. Available resources include baby board books, children's picture books, fiction and nonfiction, juvenile literature, children's encyclopedias, children's and adult dictionaries, recent atlases (after 1990), and textbooks in English, science, math and geography.

Program Description/Services Available

African Library Project is an all-volunteer nonprofit organization that coordinates book drives in the U.S. to provide support to African school/community library projects. In Africa, African Library Project works with a lead partner in each country that has the infrastructure to start/improve 30 to 60 small libraries per year. The lead partners vet all local library projects, bring in the containers with the books, provide librarian training and help implement a measurement and evaluation system to

track the progress of each library. Peace Corps Volunteers working in countries served by African Library Project are encouraged to assist their local community to apply to a lead partner for up to 1,000 books. Library projects must meet the following requirements:

- Local sponsorship—A mix of students, teachers and/or community leaders who are committed to actively sponsoring a community library.
- Facilities—There is a clean, dry, secure area with adequate shelving to display the books and with easy access to borrowers.
- Leadership—One or more people can be counted on to organize the books into a library and to train others to maintain and operate the library.
- Borrowers—There is a community of beginning, intermediate and/or advanced English language readers who will actually use the library.

African Library Project is committed to creating sustainable libraries and is not just a source of books. If you meet the above criteria, lead partners will welcome your efforts to establish or improve a small library. African Library Project staff members have been through what you are going through now and understand your challenges. A technical manual about how to set up and run a simple library is included with your books.

E-mail African Library Project at info@africanlibraryproject.org to receive the contact information for the lead partner in your country. The lead partner will send you the application packet.

Comments/Special Considerations

Each U.S. book drive collects 1,000 gently-used children's books and raises about \$500 to ship the books. African Library Project has created a system to make it easy for Americans to help start a library in Africa by setting up an inexpensive shipping system and creating detailed instructions on the Project's website. If you have a friend, family member or colleague who might be willing to organize a book drive to stock the library you are assisting, it makes it more likely that African Library Project will be able to help. African Library Project can only start as many libraries as it has book drive organizers.

Contact: Chris Bradshaw

Address:

African Library Project
5 Thistle Street
Portola Valley, CA 94028
USA

Telecommunications:

Telephone: 650.851.3640 Pacific Standard Time
E-mail: info@africanlibraryproject.org
Website: <http://www.africanlibraryproject.org>

BOOKS FOR AFRICA (BFA)

Geographic Areas of Operation

Continent of Africa

Publications Available

New and used textbooks and library books for primary, secondary and university libraries.

Program Description/Services Available

Books For Africa (BFA) is a 501(c)(3) nonprofit organization based in St. Paul, Minnesota, with a mission of helping end the book famine in Africa. Since its founding in 1988, Books For Africa has distributed over 25 million books to children in 46 African nations.

BFA partners with indigenous nongovernmental organizations (NGOs) to receive and distribute books to schools and libraries in their regions where the need is greatest. The books are packed into 40-foot sea containers, carrying approximately 22,000 books, and are shipped to partners in Africa for distribution to local schools, universities, libraries, orphanages and adult literacy programs. Shipping and concurrent port clearance costs are paid by container recipients.

Comments/Special Considerations

Book contributors should first review donation guidelines (available at www.booksforafrica.org) as they must receive prior approval before any books are accepted by BFA for consideration for shipping to Africa.

Note: Books for Africa cannot honor individual requests from schools or libraries for books from Peace Corps Volunteers. Books are shipped in 40-foot sea containers; therefore, consideration can only be given if Peace Corps

Volunteers can collaborate with counterparts so as to collectively raise funds for the shipping costs and share the books. In some cases where financial need can be demonstrated, BFA will provide matching funds to cover up to half the shipping costs.

Contact: Patrick Plonski, executive director

Address:

Books for Africa
253 East 4th Street
Suite 200
Saint Paul, MN 55101
USA

Telecommunications:

Telephone: 651.602.9844
Fax: 651.602.9848
E-mail: bfa@booksforafrica.org
Website: <http://www.booksforafrica.org/index.html>

BOOKS FOR INTERNATIONAL GOODWILL (B.I.G.)

Geographic Areas of Operation

Native American reservations, various U.S. domestic community centers, Africa, Eastern Europe, the Middle East, and other areas of the world

Publications Available

New and used primary, secondary, and college-level textbooks; and general reading materials for libraries. Books are in the English language only.

Program Description/Services Available

Books for International Goodwill is always looking for recipients who can effectively handle a shipment of 20,000 books in a container. B.I.G. encourages recipients to develop distribution procedures for the books they cannot use.

While B.I.G. prefers to ship directly to a Rotary Club for distribution, it will work with an established school, library, or social welfare agency. B.I.G. asks the recipient to contact B.I.G. via e-mail to get an application form which includes:

- Outlining the needs (type of books most needed).

- Developing a distribution plan.
- Assuring B.I.G. of the ability to clear a container through customs and handle in-country transport.

A typical shipment will cost B.I.G. about \$3,500 in shipping costs and \$500 in supplies. Priority is given to recipients able to help defray shipping costs. Recipients are expected to take care of any in-country costs (customs clearance, storage, distribution).

At times, B.I.G. will send small shipments of 3-5 boxes of targeted books. It costs approximately \$50 for a box of 25 to 30 books. Small shipment recipients who can help pay shipping costs are given priority. The lead time for a large shipment is usually about six months; small shipments can be sent out within a month.

Comments/Special Considerations

B.I.G. tries to make sure all college texts are less than 10 years old and high school and elementary texts less than 15 years old. On the high school and elementary level, B.I.G. does not send purely American-oriented subjects (U.S. history, social studies, etc.) unless requested.

Contact: Steve Frantzich, president

Address:

B.I.G.
2000B Capital Drive
Annapolis, MD 21401
USA

Telecommunications:

Telephone: 410.293.6865
E-mail: frantzic@usna.edu
Website: <http://www.big-books.org/>

BROTHER'S BROTHER FOUNDATION (BBF)

Geographic Areas of Operation

Developing countries in Africa, Asia, the Caribbean, Central and South America, and Eastern Europe

Publications Available

New and lightly used primary, secondary, and college-level textbooks; professional medical books and journals and agricultural resources. Used books are pre-approved by BBF. For used books to be considered, they must be in excellent condition (i.e., not written in, no pages missing, back and front covers attached, and no broken spines), have copyright dates less than 10 years old, and be on subjects not obtained through donations from publishers. Books are primarily in English, but occasionally Spanish materials are available.

Program Description/Services Available

Shipments are handled in 20- to 40-foot containers of 10,000 or 20,000 textbooks, respectively. Recipients must provide the funding for the shipment of books and must also acquire duty-free entry from the appropriate government authority. All books must be stamped “NOT FOR RESALE,” and must not be sold, bartered, or rented. All donated textbooks must be targeted for use by the ill, needy, and children. A specific letter stating the needs of the recipients is required.

Comments/Special Considerations

When requesting textbooks from BBF, send a specific letter detailing the grade levels and number of texts needed for each level. If known, include specific titles and/or courses. Also send a description of the distribution system indicating who the recipients of the donated books will be. After the texts are received, BBF requires a letter acknowledging receipt and a distribution report.

Contact: Carol Taylor

Address:

Brother’s Brother Foundation
1200 Galveston Avenue
Pittsburgh, PA 15233
USA

Telecommunications:

Telephone: 412.321.3160
Fax: 412.321.3325
E-mail: ctaylor@brothersbrother.org
Website: <http://www.brothersbrother.org/>

DARIEN BOOK AID PLAN

Geographic Areas of Operation

Worldwide

Publications Available

Business, classics, grammar, fiction, literature, science, and textbooks in most subjects but not in class sets. *Reader's Digest Condensed Books*, *National Geographic* magazines, and children's and teen literature are usually available. Books in Spanish and French are sometimes available, but in fewer topics.

Program Description/Services Available

Darien Book Aid Plan is a community-supported organization staffed by volunteers who collect new and used books for shipment to libraries, teachers, and organizations both in the United States and in other countries. It sends carefully-screened and individually-selected books in boxes, via the least expensive method.

Comments/Special Considerations

You can send a request by either regular postal service mail or by e-mail. When requesting books from Darien Book Aid Plan, please write a letter in the body of your e-mail explaining why you are requesting books. Include the following information in your letter:

- that you are a Peace Corps Volunteer.
- the project in which the books will be used and the reading grade level of students (in U.S. grading system equivalents).
- your close of service date.
- your best mailing address for boxes.

Volunteers are notified by e-mail both when the request arrives and when the books leave Darien. It may take from two weeks to three months for the books to arrive. Notify others at your site about the upcoming delivery, so the books are not returned to Book Aid.

After you receive the books, send a thank-you letter or an e-mail. The letters are often used for the fundraising that makes this service possible.

Contact: Peggy Minnis

Address:

Peace Corps Desk
Darien Book Aid Plan
1926 Post Road
Darien, CT 06820
USA

Telecommunications:

Telephone: 203.655.2777
E-mail: bookaid@aol.com
Website: <http://dba.darien.org/pc.htm>

INTERNATIONAL BOOK PROJECT (IBP)

Geographic Areas of Operation

Africa, Asia, Caribbean, Central America, Eastern Europe and countries of the former Soviet Union, South America, the Pacific Islands and the United States

Publications Available

New and used textbooks and library books, pre-primary through university level; also medical and nursing textbooks and journals. Books in Spanish are available, but resources are primarily in English. Encyclopedias, children's and adult nonfiction and fiction books are sent overseas as well.

Program Description/Services Available

International Book Project sends books in shipments of 35 pounds in small boxes through air mail, pallet shipments of 800–1,000 pounds, and sea containers of 35,000 pounds. IBP has special shipping arrangements for the countries of Ghana and the Philippines – small shipments for these two countries are larger than the normal 35 pound small shipments, but they cost the same.

IBP has 400,000 books in stock on hundreds of subjects and dozens of levels. Please give specific guidance on which books are needed. When you request books, tell IBP:

- In what general subject areas you want books.
- At what English reading level, in the U.S. system, the books should be.
- How many copies you need of each title. (For example: Grade 8 Algebra—30 copies; Grades 1 through 6 picture storybooks—one copy of each title; College-level economics—five copies.)

The books are free. However, donations are requested to help fund shipping costs. IBP will work with requestors to contact and solicit donors. Shipping via air mail to Peace Corps Volunteers is preferred and a minimum shipment is 35 pounds. Contact IBP regarding pallet and sea container shipments. As the formation of international friendships between IBP's American volunteers and international book recipients is integral to the success of IBP's program, IBP insists that Volunteers and/or other recipients thank the donors whose contributions made their book shipments possible.

Comments/Special Considerations

It is imperative to inform IBP as soon as possible of the name, title, and address of the Peace Corps country director to whom books will be sent.

Contact: Tracy Taylor, executive director

Address:

International Book Project
Van Meter Building
1440 Delaware Avenue
Lexington, KY 40505
USA

Telecommunications:

Telephone: 859.254.6771

Fax: 859.253.2293

E-mail: director@intlbookproject.org

Website: <http://www.internationalbookproject.org>

Section B

The donors listed in Section B have agreed to be listed in *Sources of Donated Books for Schools and Libraries*, but they do not have in-kind donation agreements with the Peace Corps. You are encouraged to work with your counterpart(s) to request book donations from these organizations. Your counterpart(s) may contact these organizations directly on behalf of the local school or library. Any book donations will not go through the Peace Corps; they will be sent directly to the counterpart(s) or other designated host country national(s).

AFRICAN CHILDREN'S LIBRARIES

Geographic Areas of Operation

West Africa: predominantly Liberia and Nigeria

Publications Available

Elementary to college level new and lightly used library and textbooks.
English language only.

Program Description/Services Available

African Children's Libraries gathers, sorts, boxes and sends books to their teams in West Africa. Books are sent in 20-foot containers of approximately 15,000 books. African Children's Libraries works with other international organizations. The international team chooses communities that will provide a suitable room and a library assistant for a school library. African Children's Libraries then provides books and basic instruction for the library personnel.

Comments/Special Considerations

African Children's Libraries is not actively searching for additional schools. They collaborate with other organizations. African Children's Libraries has personnel in Liberia who can organize port formalities, training and distribution. They can assist with contacts but do not fund other programs.

Contact: Ann Easterly, executive director

Address:

African Children's Libraries
2221 NW 12th Street
Corvallis, OR 97330
USA

Telecommunications:

Telephone: 541.757.2467

E-mail: anotter25@yahoo.com

ASIA FOUNDATION'S BOOKS FOR ASIA

Geographic Areas of Operation

Afghanistan, Bangladesh, Cambodia, China, India, Indonesia, Korea, Laos, Malaysia, Maldives, Mongolia, Nepal, Pakistan, Philippines, Sri Lanka, Thailand, Timor-Leste, and Vietnam

Publications Available

New and lightly used books in all educational subjects. Books must have a publication date within the last five years (not more than one edition old). This is especially important in the fields of engineering, medicine, science and social sciences. Classics of literature or social science may be excepted from this date range. Certain materials and subjects are NOT accepted by Books for Asia. These include religious books that advocate a particular religious belief; all books printed in any language other than English, unless approved by Books for Asia; fiction such as “dime-store” novels, mysteries and romance; journals and magazines; photocopied compilations; abstracts and supplementary materials without accompanying texts, such as lab manuals, study guides, teacher’s editions and workbooks. (Books for Asia only accepts these if they come with the text.)

Program Description/Services Available

Since 1954, Books for Asia has distributed nearly 45 million books, software programs and other educational materials to tens of thousands of institutions throughout the Asia-Pacific region.

Comments/Special Considerations

Books are requested from donors and allocated for shipment based on annual needs assessments completed by Asia Foundation’s overseas offices in consultation with prospective recipients. The foundation’s field office staff then works directly with local educators, librarians and research professionals to identify and select materials from the book shipments for their institutions.

Books for Asia has a computerized inventory database that tracks every new book by title and quantity for each container shipment to Books for Asia offices in the countries where it works. Each donated book is stamped “Gift of The Asia Foundation: Not for Resale,” and recipient libraries officially

acknowledge receipt of each volume. Local Asia Foundation offices follow up regularly to monitor recipient institutions to ensure donated materials address local needs, are well-maintained and are made widely available.

NOTE: The Asia Foundation recommends that Peace Corps Volunteers and counterparts contact the local Asia Foundation office within the country where they work. If they are not able to do so, e-mail the United States office at booksforasia@asiafound.org and your message will be forwarded to the relevant country office.

Contact: Melody Zavala, director, Books for Asia

Address:

The Asia Foundation
Books for Asia Program
2490 Verna Court
San Leandro, CA 94577
USA

Telecommunications:

Telephone: 510.667.6475
Fax: 510.351.2602
E-mail: booksforasia@asiafound.org
Website: <http://www.booksforasia.org>

BOOK AID INTERNATIONAL

Geographic Areas of Operation

Sub-Saharan Africa

Publications Available

New and nearly new books of universal relevance (i.e., books that are not too UK or European specific) in all subject areas and for all ages. Book Aid International provides fiction and nonfiction for children and adults as well as educational and professional books in a wide range of subjects and levels.

Program Description/Services Available

Book Aid International targets those in greatest need and each year provides more than a million books to support literacy, education, training and publishing in the poorest countries in the world.

Comments/Special Considerations

Book Aid International is only able to send a certain number of books a year. The following subject areas are in high demand, so may be in short supply: children's books, secondary level textbooks, vocational material, reference books, basic healthcare, human rights, and law student textbooks.

Contact: Clive Nettleton, director

Address:

Book Aid International
39–41 Coldharbour Lane
Camberwell
London SE5 9NR
United Kingdom

Telecommunications:

Telephone: 44.0.20.7733.3577
Fax: 44.0.20.7978.8006
E-mail: info@bookaid.org
Website: <http://www.bookaid.org/>

BOOKS ABROAD

Geographic Areas of Operation

Developing countries worldwide (currently 87 countries)

Publications Available

New and lightly used school textbooks in all subjects, library books, atlases, dictionaries and health books.

Program Description/Services Available

Books are mainly donated by local schools and North East of Scotland Library Service Libraries. Most of the work is carried out by volunteers. Books Abroad sends carefully selected parcels weighing approximately 18 pounds each (approximately 50 books) directly to educational establishments outside of the United Kingdom. Emphasis is placed on quality, good-condition books and of appropriate content for the institution involved, rather than quantity. Parcels are small enough to be carried to even the most remote sites without roads. Great efforts are made to respond to requests made by schools and other institutions, and when no appropriate books are available from Books Abroad's secondhand stock, new ones are purchased as funds permit. The parcels are wrapped in clear polythene, which helps to speed passage through customs.

Comments/Special Considerations

Books Abroad sends educational, library and resource books for all ages to places of greatest need. Books Abroad's service is free. To ensure continuity of service, Books Abroad prefers to communicate with a person in authority in the requesting organization, after the initial contact has been made by a teacher or other staff person. This ensures a permanent link for feedback on service and of the arrival, condition and suitability of the books received. Books Abroad usually includes a pack of books suitable as teachers' resources. A custom's document is attached to each package to aid entry into the recipient country. Book Aid tries to send books to each country on a three year cycle depending on funding.

Contact: Hazel Stephen, administrator

Address:

Books Abroad
Unit 1
Richmond Avenue Industrial Estate
Rhynie
Huntley
Aberdeenshire
Scotland AB54 4HJ
United Kingdom

Telecommunications:

Telephone: 44.0.1464.861446
Fax: 44.0.1464.861446
E-mail: info@booksabroad.org.uk
Website: <http://www.booksabroad.org.uk>

BOOKS FOR PEACE (BFP)***Geographic Areas of Operation***

Countries which have Peace Corps English-language teaching programs and are served by a reliable shipping company which (a) delivers to recipient institutions, (b) has a facility in the Greater Los Angeles area, and (c) offers affordable "surface" (not air) rates for handling materials donated by charitable organizations. Anyone who wants BFP to extend its service to another country where Peace Corps serves is asked to provide BFP with the contact information for a shipping company which meets these requirements.

Publications Available

Materials used by schools, libraries or college faculty for English as a foreign language projects, to whatever extent they are provided to BFP by donors. (Institutions requesting items which require special equipment must have that equipment or be acquiring it from other sources.) Publications are English language only.

Program Description/Services Available

Books for Peace works via e-mail with Peace Corps Volunteers and their host country counterparts to design shipments tailored to the priorities of receiving institutions. An official letter of request must be provided by the receiving institution. BFP requires no donations or sharing of costs. However, tax-deductible donations to BFP can be earmarked for shipping to a specific project in which a Volunteer is currently involved, and documentation of that shipping will be provided to the donor. The limits to how much can be sent to any receiving institution are set by (1) the fit between BFP's ever-changing inventory and the institution's requests; (2) the calendar time required for shipments and follow-ups, including communication breakdowns and seasonal impediments to deliveries; and (3) competing demands on BFP's resources. For best results, Peace Corps Volunteers should work with their counterparts to contact BFP early in the Volunteer's service.

Comments/Special Considerations

BFP prepays all shipping costs; institutions receiving shipments should not be asked for any payment as a condition of delivery.

Contact: Dr. Betty Halliwell, manager

Address:

Books for Peace
13646 Hartland Street
Van Nuys, CA 91405-4239
USA

Telecommunications:

Telephone: 800.829.2821; or 818.781.9757
Fax: by appointment only
E-mail: bettyhalliwell@att.net
Website: <http://www.booksforpeace.org>

BOOKS FOR THE BARRIOS, INC.

Geographic Areas of Operation

Philippines

Publications Available

Elementary textbooks, children's fiction and picture books, toys and games, athletic equipment and consumable school supplies.

Program Description/Services Available

Books for the Barrios is a volunteer organization that ships up to 15 tons of materials at a time to different areas of the Philippines.

Comments/Special Considerations

Due to the large size of shipments, individual requests cannot be honored except as part of an ongoing project to the requestor's particular locale. Individuals interested in acting as coordinators for large book shipments, however, should contact Books for the Barrios. Coordinators assist in identifying appropriate recipient schools, repacking books in smaller lots and organizing distribution. Coordinators can identify shipment sponsors among local government officials and civic leaders. The program is eligible for available "countrywide development fund" support.

Contact: Nancy Harrington

Address:

Books for the Barrios
2350 Suite D
Whitman Road
Concord, CA 94518
USA

Telecommunications:

Telephone: 925.687.7701
Fax: 925.687.8298
E-mail: joinus@booksforthebarrios.org
Website: <http://www.booksforthebarrios.org>

BRIDGE TO ASIA

Geographic Areas of Operation

China, Southeast Asia (Cambodia, Vietnam)

Publications Available

New and lightly used books, journals, magazines, databases, children's books, school books, reference books and other educational materials.

Program Description/Services Available

Bridge to Asia is a 501(c)(3) nonprofit organization (EIN: 94-3055124) based in San Francisco, California. Bridge to Asia solicits and accepts donations from individuals and organizations and then ships materials to university libraries in China and Southeast Asia. To determine the need for materials, Bridge to Asia consults with ministries and institutions in the countries it serves. Most of the books accepted are university-level, but Bridge to Asia also ships various popular magazines.

Comments/Special Considerations

Bridge to Asia has only a limited ability to send materials to individuals and to organizations not part of the recipient universities' distribution system. Such requests often require personal attention and special shipping procedures. Bridge to Asia can still fulfill requests from individuals, but it may be several months before the books are sent out.

Contact: Newton X. Liu, Ph.D.

Address:

Bridge to Asia
665 Grant Avenue
San Francisco, CA 94108-2430
USA

Telecommunications:

Telephone: 415.678.2990
Fax: 415.678.2996
E-mail: asianet@bridge.org
Website: <http://www.bridge.org/>

DIANA'S BOOKS

Geographic Areas of Operation

Worldwide to communities in need

Publications Available

All types of donated books.

Program Description/Services Available

The mission of Diana's Books is to rescue and reuse books. Book donations come from libraries, schools, churches, estates and individuals. Diana's Books partners with local government and for-profit organizations in multiproduct collection events. Diana's Books is always seeking good homes for its books and media items. The barrier to international shipments is shipping costs. If you can afford the shipping costs, Diana's Books can get you books. Specify the types of books you need.

Contact: Maryann Weber, executive administrator

Address:

Diana's Books
10280 Orchard St
Fairfax, VA 22030-3017
USA

Telecommunications:

Telephone: 703.352.0382
E-mail: dianasbooks@cox.net
Website: <http://www.dianasbooks.org/>

ETHIOPIA READS

Geographic Areas of Operation

Throughout Ethiopia

Publications Available

Children's books in English and local Ethiopian languages, including multilingual books in Amharic and English.

Program Description/Services Available

Ethiopia Reads' mission is to build a reading culture in Ethiopia by connecting children with books. This is done by creating libraries for children, publishing books in English as well as local Ethiopian languages, and training teachers and librarians to cultivate a love of reading among children.

Comments/Special Considerations

Ethiopia Reads provides books to nongovernmental organizations and other organizations working to promote literacy in Ethiopia. It asks for a fee of \$1 per book to cover production costs. Books may be picked up from Ethiopia Reads' main library in Addis Ababa.

Contact: Emily Pramik, U.S. office manager

Address:

Ethiopia Reads
1700 Humboldt Street
Denver, CO 80218
USA

Telecommunications:

Telephone: 303.862.4138
Fax: 303.862.4877
E-mail: info@ethiopiareads.org
Website: <http://www.ethiopiareads.org/>

GLOBAL BOOK EXCHANGE (GBX)

Geographic Areas of Operation

Worldwide

Publications Available

Grades K to 12 used textbooks, teacher's editions and readers.

Program Description/Services Available

Global Book Exchange collects surplus used books from local schools. The books are evaluated for condition and applicability. Books not deemed useful are recycled. For shipped books, GBX prefers to ship to a Rotary Club for distribution. The receiving club is responsible for customs clearance (when required) and distribution to clients. GBX gives high priority to recipients able to pay for port-to-port shipments. Shipping costs for a typical pallet shipment of 1000 books are approximately \$500. A typical container shipment of 15,000 books costs approximately \$4,000. Recipients are expected to pay any in-country costs (customs clearance, storage, distribution). GBX has limited funds for shipping costs. For international shipments, GBX sends as few as thirty boxes and as much as a 20-foot container.

Comments/Special Considerations

GBX is non-sectarian and supports all secular and religious recipients. However, religious texts are not available.

Contact: Marilyn Nemzer

Address:

Global Book Exchange
664 Hilary Drive
Tiburon, CA 94920
USA

Telecommunications:

Telephone: 415.435.4574
E-mail: mnemzer@gmail.com
Website: <http://www.bookexchangemarin.org/>

INTERNATIONAL BOOK BANK (IBB)

Geographic Areas of Operation

Developing countries throughout the world

Publications Available

New textbooks (kindergarten through college), reference books, general interest books and other educational materials such as teacher kits.

Program Description/Services Available

The International Book Bank procures and ships donated books to qualified, nonprofit recipient organizations and agencies. Responsiveness to recipients' needs and requests is the basis of the program, with a computerized inventory system that allows recipients to select relevant and useful materials that meet their needs. Some Spanish and French materials are occasionally available.

Shipments usually consist of 25,000-40,000 books (depending on the weight of the titles chosen), which are packed and shipped in 20-foot or 40-foot sea containers from the Port of Baltimore. It typically takes six to eight weeks for a shipment to reach its destination.

Books received through the International Book Bank must be distributed free of charge to children, the ill and the needy in developing countries outside the U.S. No cost-recovery fees or voluntary donations of any kind may be accepted in exchange for the donated books. The books and materials must be stamped with a "Donated Book" stamp that is provided by the International Book Bank.

Comments/Special Considerations

Recipients must secure funding to cover both shipping and the International Book Bank's costs involved with book procurement, processing, warehousing, packing and shipping management. This funding may originate from grants, private donations or sponsoring organizations and agencies. Please inquire about current handling fees and shipping rates.

Contact: Kate Joyce, executive director

Address:

International Book Bank
4000 Buena Vista Avenue
Baltimore, MD 21211
USA

Telecommunications:

Telephone: 410.685.BOOK (2665)
Fax: 410.362.0336
E-mail: info@internationalbookbank.org
Website: <http://www.internationalbookbank.org/>

OPERATION BOOKSHELF

Geographic Areas of Operation

Worldwide

Publications Available

Used children's and adult books and magazines.

Program Description/Services Available

Gently used children's and adult books and some magazines are donated to Operation Bookshelf, which redistributes them to non-profit institutions in the United States and abroad. No cash assistance is available.

Comments/Special Considerations

Operation Bookshelf suggests that requestors provide a list of needed publications so Operation Bookshelf can better service the request. Peace Corps Volunteers working with counterparts are requested to include their close of service date with the request.

Contact: Chair, Operation Bookshelf

Address:

Operation Bookshelf
37 Drake Road
Scarsdale, NY 10583
USA

Telecommunications:

E-mail: swc1918@verizon.net
Website: <http://www.scarsdalewomansclub.org>

PROJECT HANDCLASP

Geographic Areas of Operation

Worldwide

Publications Available

Educational, humanitarian and other goodwill materials donated by individuals, service and religious organizations, and American industry.

Program Description/Services Available

Project Handclasp accepts and transports materials overseas on a space-available basis in U.S. Navy ships. Materials are distributed directly to needy recipients by U.S. service personnel stationed in overseas areas or embarked in U.S. Navy ships that visit these areas. Through the cooperation of numerous donors, Project Handclasp ships approximately one million pounds of charitable materials overseas annually.

Book shipments are dependent on the availability of cargo space on U.S. Navy ships and on favorable customs practices in ports in which the ships land. On normal voyages, pallets of textbooks will be off-loaded wherever there is someone in need to accept the shipment and when customs practices allow the import of such materials. Normally, the final destination of Project Handclasp books is indefinite until the books actually have been unloaded.

NOTE: Project Handclasp does not offer to donate books to specific individuals, but instead offers shipment for books donated from another party. Contact P.C. Brown, director, Project Handclasp, if shipment is needed.

Comments/Special Considerations

Potential donors must contact the director of Project Handclasp for specific criteria regarding the availability of space, packaging requirements, etc., for each donation. Materials approved for shipment must be delivered by the

donor to the Project Handclasp warehouse in San Diego, California. The recipient must arrange for pickup of materials when advised by the Project Handclasp coordinator in the overseas port.

Contact: P.C. Brown, director, Project Handclasp

Address:

Project Handclasp
937 North Harbor Drive
Room 104
San Diego, CA 92132
USA

Telecommunications:

Telephone: 619.532.1492

READ INTERNATIONAL

Geographic Areas of Operation

United Kingdom and Tanzania. Current locations in Tanzania: Kagera, Kigoma, Lindi, Mara, Mbeya, Morogoro, Mtwara, Rukwa, Ruvuma, Shinyanga, Singida, Tabora, and Tanga,

Publications Available

Secondhand textbooks, mainly for secondary schools, but sometimes also for primary schools, and fiction books for libraries

Program Description/Services Available

READ International provides a selection of books for schools and libraries. Send a description of the school or library and a plan for how the books will be used.

Comments/Special Considerations

READ International hand sorts the books to be sent to Tanzania according to the Tanzanian schools syllabus to ensure quality and relevance of the books distributed. Books are sent in one shipment per year that arrives in Tanzania in July. READ International will provide transportation for the books to a regional town, but onward delivery to the school or library is the responsibility of the requestor.

Contact: Rose Blackie, Tanzania country director, READ International

Address:

READ International
Plot 288, Kumbukumbu, Kinondoni
Dar es Salaam
Tanzania

Telecommunications:

Telephone: +255752441797
E-mail: eastafrica@readinternational.org.uk
Website: <http://www.readinternational.org.uk>

ROOM TO READ

Geographic Areas of Operation

Bangladesh, Cambodia, India, Laos, Nepal, South Africa, Sri Lanka, Vietnam. Tanzania and Zambia will be added in 2013.

Publications Available

Storybooks and early grade readers published in the following languages: Bangladesh: Bangla; Cambodia: Khmer; India: Chattisghari, English, Garwali, Hindi, Jharkandi, Rajasthani, Telugu; Laos: Lao; Nepal: Nepali, Tharu; South Africa: Afrikaans, English, IsiNdebele, IsiXhosa, IsiZulu, Sepedi, Sesotho, Setswana, SiSwati, Tshivenda, Xitsonga; Sri Lanka: Sinhala, Tamil; Vietnam: Vietnamese; 2013: Tanzania: Kiswahili; Zambia: Chinyanja, Chitongga.

Program Description/Services Available

Room to Read's Local Language Publishing Program sources and publishes new children's literature in an effort to increase the quantity and diversity of children's books in the countries where Room to Read is active. Room to Read is committed to providing children with materials that will inspire them to read, expand their minds and develop a lifelong love of reading and learning. While the majority of the books published by Room to Read are used in their libraries and schools, they sometimes have additional copies, which can be used for outside distribution.

Comments/Special Considerations

Since Room to Read has a limited number of books available for outside distribution, they ask that any requests for books be made to their global office for prior approval. State where the books will be used and how they will be used. Room to Read will then contact their operation in the individual country concerning the number of books requested. After approval, books may be picked up at the respective country office.

Contact: Kerri Higby, senior program associate, Local Language Publishing

Address:

Attn: Local Language Publishing
Room to Read
111 Sutter Street, 16th Floor
San Francisco, CA 94104
USA

Telecommunications:

Telephone: 415.561.3331
Fax: 415.591.0580
E-mail: kerri.higby@roomtoread.org
Website: <http://www.roomtoread.org>

ROTARY BOOKS FOR THE WORLD

Geographic Areas of Operation

Argentina; Ecuador; India (Pune, Chennai); Nicaragua; Pakistan; Southern Africa (Lesotho, Malawi, South Africa, Swaziland, Zambia, Zimbabwe); West Africa (Ghana). Planned for the future: Afghanistan, Guyana

Publications Available

New and used primary, secondary, and college-level textbooks; and general reading material for libraries. Occasional donations: used school furniture, new computers, medical supplies (wheelchairs, walkers, etc.)

Program Description/Services Available

Rotary Books for the World works through partnerships with Rotary Clubs in developing countries. Once a partnership is established, Rotary Books for the World ships 40-foot containers loaded with 40,000 pounds of palletized used books and donates the books and the containers to the receiving Rotary Clubs to use for humanitarian service projects in local communities. Neither the books nor the containers may be sold. The books are donated to schools, medical facilities, pre-schools, elder care facilities, libraries and various other organizations with a need for educational materials. Representatives of the recipient organizations visit distribution centers established by the local Rotary partners to select materials appropriate for their facilities. The partner groups are responsible for customs clearance, establishing and managing a distribution center, publicity, and verification that requesting organizations are legitimate and have a genuine need for the donated materials. The partner facilities keep records of distributions, noting the receiving facilities and the number of books received. The partners send periodic reports of their activities.

Comments/Special Considerations

Rotary Books for the World does not have the volunteer force to sort the books as they are received. At times, Rotary Books for the World receives donations of up to 100,000 pounds of books a week. Pallets of books are often received directly from school systems; hence the need to display the books for selection at the destination centers. General reading materials can be separated from textbooks for partners who do not need textbooks.

Contact: Charlie Clemmons or Barbara Clemmons

Address:

Rotary Books for the World
4601 Hamblen Court
Seabrook, TX 77586
USA

Telecommunications:

Telephone: 281.474.2260
Fax: 281.474.1492
E-mail: c.clemmons@att.net or b_clemmons@att.net
Website: <http://www.rotarybooksfortheworld.org/>

SABRE FOUNDATION, INC.

Geographic Areas of Operation

Croatia, Indonesia, Iraq, Kenya, Lebanon, Liberia, Pakistan, Palestine, Philippines, Rwanda, Sierra Leone, Tanzania, Uganda, Ukraine, Zimbabwe

Publications Available

New college, high school, elementary and preschool materials. Also medical and professional books, and academic monographs.

Program Description/Services Available

Sabre Foundation's Book Donation Program is valued by overseas nongovernmental organizations because of Sabre's steadfast adherence to the policy that when it comes to the educational needs of developing and transitional countries, indigenous organizations know best. The keystone of Sabre's book program is that it is demand-driven. Rather than trying to send as many books as possible, regardless of demonstrated need, Sabre gives its overseas partners the opportunity to select books and CD-ROMs from a detailed inventory, offering lists that are sent electronically. Only titles and quantities specifically requested by its partners are shipped by Sabre.

Those titles are new, high-quality, up-to-date books selected by Sabre from the offerings made by donating publishers. In the selection process, Sabre's rule of thumb is that something which is of no value in the U.S. is usually equally worthless overseas. The schools, universities, libraries and individuals benefiting from Sabre's Book Donation Program are not regarded as the recipients of aid for whom "any book is better than no book at all." They are regarded instead as clients with limited resources.

Comments/Special Considerations

Sabre ships 20-foot and 40-foot ocean freight containers only.

Contact: Colin McCullough, book donation program manager

Address:

Sabre Foundation Inc.
872 Massachusetts Avenue
Suite 2-1
Cambridge, MA 02139
USA

Telecommunications:

Telephone: 617.868.3510
Fax: 617.868.7916
Email: colin@sabre.org
Website: <http://www.sabre.org>

SKIPPING STONES

Geographic Areas of Operation

Worldwide

Publications Available

For more than a decade, Skipping Stones has donated books and back issues of *Skipping Stones* magazines all over the world. All kinds of books are donated: fiction and nonfiction, picture books, chapter books, juvenile novels, reference books, nature, multicultural works and folk tales.

Program Description/Services Available

Skipping Stones, an international, nonprofit, multicultural and nature awareness magazine, is now in its 24th year. The magazine, published bimonthly during the U.S. school year, includes original writing, art and photography by all ages, especially youth. This noncommercial, ad-free magazine welcomes your students' writing and art in English, as well as in all other languages.

Comments/Special Considerations

While the books and magazines are free, Skipping Stones asks that those requesting donations arrange for shipping and handling costs. With increased international postage for overseas shipments, it is not possible for Skipping Stones to cover the postage.

Contact: Arun N. Toké, editor

Address:

Skipping Stones Magazine
PO Box 3939
Eugene, OR 97403
USA

Telecommunications:

Telephone: 541.342.4956
Email: editor@SkippingStones.org
Website: www.SkippingStones.org

THE WORLD BANK FAMILY NETWORK (WBFN) BOOK PROJECT

Geographic Areas of Operation

Developing countries worldwide

Publications Available

The World Bank Family Network Book Project distributes new and used books covering math, science, literature, language and geography. The majority of books are in English; however, books in Spanish and French are available on occasion. Books related to religion and politics are never included in donations, unless they are specifically requested. Most textbooks are for ages 5-18 (approximately). Books are sorted into primary, intermediate and senior levels before they are shipped and a range of subjects is included for each school. The books sent are aimed at the age range in the receiving school. University books in various subjects are available in very limited supply.

Program Description/Services Available

The Book Project receives, packs and distributes donated books to educational institutions in developing countries. This work is done by volunteers who are spouses/partners of staff members or retirees of the World Bank group and the International Monetary Fund.

The work of the Book Project would not be possible without the efforts of distributors in developing countries. The distributor takes care of a container

when it arrives at the port and is responsible for the logistics of ensuring that the books reach their destination, as well as reporting back to the Book Project.

The Book Project ships books only when an institution/individual is able to guarantee, in writing, that the institution or individual will become a distributor and be responsible for handling the shipment when it arrives at the port and for any costs related to customs, temporary storage and inland transportation.

Distributors in the past have included ministries of education, Peace Corps Volunteers, nongovernmental organizations, World Bank staff and spouses posted to overseas country offices, as well as library boards and local book foundations. NOTE: The Book Project does not pay any handling fees, port charges or any charges related to the cost of overland transport in the recipient country. Those are the responsibility of the distributor.

Shipments consist of approximately 30,000 books that fill 500 boxes and fit into a single 40-foot container. The Book Project averages four shipments a year. The World Bank covers all costs entailed in packing and shipping the books to the nearest port of entry for the destination country. In addition to these large shipments, the Book Project sends out smaller ones. These shipments are usually about 6 to 20 boxes with each box holding up to 52 books each. Here, the Book Project depends on people traveling to the country who are willing to take the boxes as part of their luggage or sponsors who are willing to pay for the shipping of the boxes from the Book Project's office to the country.

On the day the shipment leaves the Book Project's facility, a letter is sent to all recipients, notifying them of the sailing time, the expected date of arrival at the port, and the name and contact information for the distributor.

Contact: Zena Soudah, president

Address:

The WBFN Book Project
1818 H Street NW
MSN JB3-101
Washington, DC 20433
USA

Telecommunications:

Telephone: 202.473.8960
E-mail: bookprojectwbfn@worldbank.org
Website: <http://wbfn.org/>



Peace Corps
Information Collection and Exchange
Publication No. RE003