

Foreigners Registration office, Pune City

Important Instruction for Pakistan Nationals

1. Pakistan National should register at FRO within 24 hours after arrival in India. If not, he / she should pay late registration fees of 30 US \$.
2. Pakistan National should submit all documents required for registration along with registration form which are mentioned at www.punepolice.gov.in
3. For registration of Pakistan National his/her house owner should submit 'c' form.
4. For first visa extension they should approach directly to Government of Maharashtra, Home Department, Mumbai.
5. Those who are on visit visa, are not allowed to acquire any type of Property and not allowed to run Business.
6. Name of new born child to Pakistani Nationals should get New Passport from High Commission of Pakistan, New Delhi or should be endorsed on their Mother's Passport and informed to FRO office.
7. Pakistan National can use NORI visa facility for 90 days once in the year.
8. Applicant personally should be present at the time of collection of R.P.
9. At the time of collection of RP bring the original Passport and Original RP issued by Check Post of entry.
10. Applicant should submit application for extension (LTV) before 30 days of R.P. validity.

Important Instruction for Bangladesh Nationals

1. Bangladesh National should register at FRO within 07 days after arrival in India. If not, He / she should pay late registration fees of 30 US \$.
2. Bangladesh National should submit all documents required for registration along with registration form which are mentioned at www.punepolice.gov.in
3. For registration of Bangladesh National his/her house owner should submit 'c' form.
4. Those who are applying for Long Term Visa extension (LTV) should approach directly to Government of Maharashtra, Home Department, Mumbai at the first time.
5. Name of new born child to Bangladesh Nationals should get New Passport from High Commission of Bangladesh, New Delhi or should be endorsed on their Mother's Passport and informed to FRO office.
6. Bangladesh National can use NORI visa facility for 90 days once in the year.
7. Applicant personally should be present at the time of collection of R.P.
8. At the time of collection of RP bring the original Passport.
9. Those who want to apply for PCC should approach to the Govt. of Maharashtra, Home Department, Mumbai. They should submit Xerox copy of the whole passport including arrival, Departure stamp and visa pages, Copies of all residential permits, Copies of all educational documents, Residential proof (leave and license agreement) along with application.
10. Applicant should submit application for extension (LTV) before 30 days of R.P. validity.

----- 000 -----

REGISTRATION OF FOREIGNERS
(Form A – for Pakistan / Bangladesh (Except Student) Nationals)
(PLEASE FILL THE FORM IN CAPITAL LETTERS ONLY)

***Fields marked are compulsory**

CHECK POST REGISTRATION NO. :-

TRANSFER REGISTRATION NO :-

(If any Pakistani National Transfer from other FRO)

Late Fee (if applicable) Challan No. Date

PERSONAL DETAILS

Name of Foreigner*

(Surname)

(Name)

(Father's Name)

Gender :*..... Colour of Eyes*:- Height*..... in centimeter

Date of Birth*:- Country of Birth *.....Religion*.....

City of Birth *Nationality*.....

PASSPORT DETAILS

Passport Number* :-

Issue Date* :-

Issue Place* :-

Valid till* :-

No. of Children :-

(If Endorsed on Mothers Passport)

VISA DETAILS

Visa Type & Number * :-

Issue Date* :-

Issue Place* :-

Valid Till* :-.....

Number of Entries* :-.....

Places permitted :-

VISA Endorsement if any.....

ARRIVAL DETAILS

Arrival Date:*

Mode of Arrival:*.....

Arrival Check Post * -

CONTACT DETAILS

Address* in Pune- Flat No.....

Building Name*

Landmark*

Area Name*

City*.....

Pincode*.....

At above address staying since*..... Mobile No*.....

Land Line No..... Email ID*.....

INDIAN REFEREES INFORMATION :

Name of Indian Referees -

Nationality and Birth Place of Indian Referees -

Permanent address of Indian referees in Pune City -

Married / Unmarried -Religious Orientations -

Relation with Pakistan National Mobile No -

Language Known Economical Status

Who is going to bear the expenses of Pak National -

Signature of the applicant

Date -

For Dy. Commissioner of Police
& F.R.O., Special Branch, Pune City.

(P.T.O. for list of Documents required)

List of Documents for Registration

- 1) Passport Copy
 - 2) Visa Copy
 - 3) Arrival Stamp Page Copy
 - 4) Copy of Passport page on which religion is mentioned
 - 5) ' C ' Form (Lease Agreement If Available)
 - 6) Residential Permit given by Check Post
 - 7) Indian Referees Identity and Residential proof document copy (Index II, /Electricity Bill/
Property Tax Bill)
 - 8) If married to an Indian, marriage certificate & proof of spouse Indian nationality
 - 9) For Medical visa – The copy of Medical Certificate submitted at High Commission of India.
 - 10) For Medical visa – Fresh Medical Certificate as per FRO format on Hospital Letterhead.
-

STEPS TO BE FOLLOWED

- Step 1.** Show your completely filled form & documents at verification counter
- Step 2.** Fill Registration application on KIOSKS(Computer)
- Step 3.** Scan your all documents at Scanner
- Step 4.** Verify all documents at verification counter
- Step 5.** Collect Acknowledgement from verification officer

Collect your Residential Permit on date given on Acknowledgement at Distribution Counter. (Without acknowledgement Residential Permit will not be issued)

For Office Use Only

Acknowledgement	Rejection
Residential Permit issue date & time: Date - / / 2011 Time – Asst. Police Inspector / Police Sub Inspector FRO, Pune City	Reason : Asst. Police Inspector / Police Sub Inspector FRO, Pune City

Note – 1) Applicant personally should be present at the time of collection of R.P.

- 2) At the time of collection of RP bring the original Passport and Original RP issued by Check Post of entry.

' C ' FORM

(Rule 14 (6) of the Registration of Foreigner's Rules – 1992 & Foreigners Order (Report of Police) 1971 & Section 14 of Foreigner's Act 1946)

1. House Owner's Full Name, Address & Police Station

2. Foreigner's Name (in Capital) & Address in Pune

3. Nationality

4. Passport Particulars

Visa Particulars

1. Number

1. Number

2. Place of Issue

2. Place of Issue

3. Date of Issue

3. Date of Issue

4. Valid Till

5. Type of Visa

5. Date & Place of Arrival in India

6. Purpose of Visit

7. Contact person – Name Tel No.

8. Proposed Duration of Stay in Pune

9. Date & time of Arrival in your House / Hotel

10. Certificate of Registration Permit (if any)- R.P.No.....

Date of Issue Valid Till

Issuing Authority

11. Whether Information is given to Police Station about tenant **Yes / No**

If Yes, Police Station Name

Documents required

1 Copy of Passport, Visa page & Residential Permit

2 Address Proof (Electricity Bill / Telephone Bill / Ration Card / Index II / Leave & License Agreement)

Note :- ' C ' Form must be submitted by House Owner / Hotel Owner within 24 hours after arrival of foreigner.

Signature of Foreigner

Hotel Seal

Signature of Landlord

Mobile No. :-

(For Hotels Only)

Ph. / Mobile No. :-

Medical Certificate (For Medical Visa)

(For Registration & Extension of Medical Visa of Foreign Nationals)

This is to certify that Mr. /Mrs./Mast.....
is under treatment atHospital. His / Her particulars as per our record are as follows.

- 1. Name :
- 2. Nationality :
- 3. Passport No. :
- 4. R.P.No. :
- 5. Date of First Admission in hospital :
- 6. Cause of illness :
- 7. Indoor Patient : From.....to
- 8. Outdoor Patient :
- Duration of Treatment :
- 9. Recommended stay in India till :
- 10. Persons accompanying patient : Name –
Nationality -
Passport No. –
Visa Type -
Relation with patient -

Date

Hospital Seal

Sign. of Medical Officer

*** (Medical Certificate should be on hospital letterhead)**