

FALL 2016 (1st Round)

**Admission Guide for
International Students
(Undergraduate)**



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1. Application Schedule

Category	Dates	Remarks
Application Submission	MAR 23 ~ APR 22, 2016	By online or postal application (Please refer to http://admissions.skku.edu/)
Document Submission	MAR 23 ~ APR 22, 2016	Send documents to Office of International Student Services 90212, 2nd Floor, International Hall, 25-2, Sungkyunkwan-Ro, Sungkyunkwan University, Seoul, Korea
Admission Announcement	MAY 11, 2016 (14:00)	http://admission.skku.edu/
Enrollment	JUL 6 ~ JUL 8, 2016	Payment of tuition fee

1. Application submission is due 4. 22(Fri) 18:00
2. Submission of documents by visit : Office of International Student Services
Location: 2nd Floor, International Hall, Humanities and Social Sciences Campus
Available Time: 10:00~17:00, Monday ~ Friday

2. Academic Departments

College	Department (Major)
Humanities	- Confucian and Oriental Studies - Language and Literature Korean Language and Literature, English Language and Literature, French Language and Literature, Chinese Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, History, Philosophy, Library and Information Science
Social Sciences	- Social Sciences Public Administration, Political Science and Diplomacy, Journalism and Mass Communications, Sociology, Social Welfare, Psychology, Consumer & Family Science, Child Psychology & Education - Economics Economics, Statistics
Business Administration	- Business Administration
Global Economics	- Global Economics*
Global Business Administration	- Global Business Administration*
Fashion Design	- Fashion Design
Film, Television & Multimedia	- Film, TV & Multimedia
Theatre	- Theatre (Acting, Directing)
Natural Sciences	- Natural Sciences Biological Science, Mathematics, Physics, Chemistry - Biotechnology and Bioengineering Food Science & Technology, Bio-Mechatronics Engineering, Genetic Engineering
Information and Communication Engineering	- Electronic & Electrical Engineering - Computer Engineering
Software	- Software*
Engineering	Chemical Engineering*, Advanced Materials Science & Engineering*, Mechanical Engineering*, Civil, Architectural Engineering & Landscape Architecture, Systems Management Engineering
Architecture (5 years)	- Architecture
Global Biomedical Engineering	- Global Biomedical Engineering*
Sport Science	- Sport Science

Note:

- Applicants may choose up to two departments (1st choice, 2nd choice)
- Applicants for Global Economics/Global Business Administration/Software/Global Biomedical Engineering need to meet English language requirement
- Applicants for Chemical Engineering/Advanced Materials Science & Engineering/Mechanical Engineering can submit either English or Korean language test certificate
- Specific major will be determined at the end of the freshmen year.
(If the number of students applying for a specific major exceeds the number of available spaces, students with a higher GPA will be given priority.)
- * Students who applied for Chemical Engineering/Advanced Materials Science & Engineering/Mechanical Engineering and submitted English language test certificate in advance will get into the department he/she applied for.
- Students can double major up to 2 other departments.(2nd, 3rd major)
- International students of foreign nationality can double major Interdisciplinary Program for Korean Studies.
- In case of low academic performance, credits allowed to register can be limited after 1st semester.

3. Admission Requirements

- A. International students whose **both** parents are foreign national. (**Non-Korean nationality**)
(Exception: For Taiwanese nationals, at least one of parents must be a foreign national)
(Students with dual nationality are not accepted)
- B. International students who have graduated from high school, expected to graduate in August, 2016 or have high school graduate equivalency approved by an authorized organization.

4. Language Requirements

- SKKU requires at least one of the following language requirements:
(Language test scores must be valid from August 2014 or later)
 - ※ All departments **EXCEPT** Global Economics, Global Business Administration, Software, Chemical Engineering, Advanced Materials Science & Engineering and Mechanical Engineering
- 1) TOPIK (Test of Proficiency in Korean) level 3 or above
- 2) Completed Korean course level 3 or above in SLI (Sungkyun Language Institute) or other university affiliated language institutes in Korea.

- Applicants for **Global Economics/Global Business Administration/Global Biomedical Engineering** need to meet one of the following language requirements:
 - 1) TOEFL iBT 90 or IELTS 6.5
 - 2) Students with nationality that use English as a mother tongue/official language can submit proof of secondary or higher education completion within their home country.

- Applicants for **Software** need to meet one of the following language requirements:
 - 1) TOEFL iBT 80 or IELTS 5.5
 - 2) Students with nationality that use English as a mother tongue/official language can submit proof of secondary or higher education completion within their home country.

- Applicants for **Chemical Engineering/Advanced Materials Science & Engineering/Mechanical Engineering** need to meet one of the following language requirements:
 - 1) TOEFL iBT 80 or IELTS 5.5
 - 2) Students with nationality that use English as a mother tongue/official language can submit proof of secondary or higher education completion within their home country.
 - 3) Completed Korean course level 3 or above in SLI (Sungkyun Language Institute) or other university affiliated language institutes in Korea.

5. Required Documents

- A. **Application [form 1]**: Write online and print to submit (For overseas applicants, use attached [form1])
- B. **Personal statement [form 2]**: Must be written in Korean or English
- C. **Letter of consent [form 3]**: Fill out the form with the requested school information and sign
- D. **High school diploma and transcript of all high school grades**
 - Students who have graduated from overseas high schools should submit the **Apostille certificates**, and students graduating from countries without the Apostille Agreement (including China) must obtain **'Certification of Overseas Institutions'** or **confirmation from the consul**
 - For Chinese high school graduates also need to submit original English copy of [会考成绩表]
- E. **Official language test score (Korean or English)**
- F. **Nationality Confirmation Documents**
 - **Copy of ID card (applicant, parents)**

- **Copy of passport (applicant)**
- **Copy of applicant's foreigner registration ID card (Issued by Korean Immigration Office)**
- **Entry/Exit date certificate (Issued by Korean Immigration Office)**
- **Family relationship certificate or Family registry certificate**
e.g.) U.S.A: Birth certificate, Japan: Certified copy of Family Register
- Renunciation of Korean citizenship documents for foreign-born Koreans

*** Optional Documents**

A. College entrance exam score or academic reference

- SAT, ACT, AP, A-Level, International Baccalaureate(IB), Australian Tertiary Admission Rank(ATAR), National Certificate of Educational Achievement(NCEA), SIJIL PELAJARAN MALAYSIA(SPM), 高等学校招生考试(高考), 大学入試センター試験, and so on.

B. Other official language test score

- TOEFL, TOEIC, TEPS, IELTS, HSK, JLPT, DELF, DELE, TestDaF, TORFL, Celpe Bras, etc.

C. A letter of recommendation

D. Awards received during high school

Note:

- 1) Write your name and application number on the bottom right corner of every document
- 2) Documents not written in Korean or English must be accompanied by a notarized Korean or English translation
- 3) All photocopies of the documents require the confirmation of copy document for the original from the principal of the graduated school or from the admissions office of SKKU.
- 4) **All documents submitted to Office of International Student Services will not be returned**
- 5) **Submission Period: 10:00 March. 23. 2016 ~ 17:00 April. 22. 2016**
(Submission by visit is available on Mon ~ Fri, 10:00 ~ 17:00)
- 6) Submission Address:

International Hall 90212, Sungkyunkwan University, 25-2,
Sungkyunkwan-ro, Jongno-gu, Seoul, Korea (03065)
Office of International Student Services

6. Application Fee

KRW 100,000 or USD 100

Payment method: Online for online applicants, postal money order or on-site payment for others

7. Evaluation

A. Procedure: 100% Document screening

(Academic transcript, Personal statement, Language ability and other performance scores)

※ There can be additional interview if needed.

B. Method: The board of admissions will review and decide who will be offered admission based on document evaluation score

8. Admission Announcement

The admission result will be announced on SKKU admission website (<http://admission.skku.edu/>)

(MAY 11, 2016 14:00)

9. Enrollment

1. Procedure: Wire transfer to the virtual bank account number on the tuition invoice

2. Period: JULY 6, 2016 (Wed) ~ JULY 8, 2016 (Fri) [Payment hour: 10:00 – 16:00]

Note: Payment must be received during the enrollment period, otherwise admission will be canceled

* Tuition and Fees for the 2016 Academic year

A. Entrance fee (for 1st semester only): KRW 944,000

B. Tuition (per semester)

- Humanities, Social Science, Business: KRW 3,478,000

- Global Economics: KRW 4,839,000

- Global Business Administration: KRW 5,410,000
- Film, Television & Multimedia, Theatre, Fashion Design: KRW 4,557,000
- Natural Sciences: KRW 4,035,000
- Engineering: KRW 4,557,000

10. International student Scholarship

International student scholarship: 20%-25% tuition waiver for Entrance and tuition fees
(Percentage will be determined according to evaluation score)

*** Every SKKU international freshman student will receive at least 20% tuition waiver when entering**

11. Dormitory Information

1. Humanities and Social Sciences Campus [Seoul]

- a. Room & Board (per semester): KRW 1,400,000 ~ KRW 1,890,000
- b. Application periods: Exact dates will be announced on the SKKU dormitory website in July 2016
- c. Contact: 82-2-760-0162 dorms@skku.edu
- d. Website: <http://dorm.skku.edu/skku/index.jsp>

2. Natural Sciences Campus [Suwon]

- a. Room & Board (per semester): KRW 500,000 ~ KRW 1,460,000 (differ by room types and conditions)
- b. Application periods: Exact dates will be announced on the SKKU dormitory website in July 2016
- c. Contact: 82-31-290-5182 dorm@skku.edu
- d. Website: <http://dorm.skku.edu/skku/index.jsp>

*** Please be aware that if the number of applicants exceeds the available dormitory space, individuals will need to find outside accommodation by themselves**

12. Attention

1. Attention for Admission Documents Submission

a. In principle, applicant must submit application form online.

(However, if applicant's place of residence is overseas, it can be received in writing)

b. Application is accepted by university ONLY in cases when application number is assigned.

c. After application form is submitted, required documents MUST be turned in by **17:00 April 22, 2016.**

If required documents are not submitted until the deadline or some parts are missing, the applicant can be disqualified.

d. After paying the application fee, applicant cannot cancel or modify the application. Return of application fee is subject to the refund criteria of our university.

e. Evaluation of the applicant is based on the submitted documents.

(Documents cannot be revised after submission)

f. Applicant is responsible for all the disadvantages caused by omission of information (such as phone number), lack of documents etc.

g. When false documents, plagiarism and other misconduct is disclosed, applicant is rejected even after acceptance is announced.

h. Applicants are not allowed to change the department they applied for after their application have been accepted

i. Personal Information

- Personal information is collected under applicant's consent, and the information collected is not used for any other purpose other than undergraduate admissions and related services in accordance with our university regulations

- Collected Personal information: Alien registration number, passport number, name, application number, type of application, choice recruited units, name of graduated high school / date of graduation, the applicant addresses and phone numbers, e-mail address, emergency contacts, Fee / Tuition return account number, guardian's name and nationality, personal details, etc.

2. Others

a. The admission is canceled when applicant fails to graduate high school, or submitted documents include false information.

- b. If applicant gets admission by illegal means, the admission is canceled.
- c. If admission qualification is not met by the applicant, admission is canceled even after enrollment.
- d. Foreign high school graduates are thought to agree to academic record inquiry process and must cooperate with the inquiry procedure conducted after acceptance from the university.
- e. If the academic records differ from submitted documents, or academic institution does not reply to the inquiry within six months after enrollment, acceptance by university can be canceled.
- f. Applicant who significantly interferes admission process can be legally liable
- g. Results of evaluation are not disclosed.
- h. All details related to the admission should be confirmed directly by the applicant via SKKU Admissions homepage (<http://admission.skku.edu>).
- i. After receipt of application fee, applicant cannot cancel the application and the fee will not be returned.
- j. Details not specified in the admission guide is subject to our university's criteria

13. Contact information

1. Admission Related Issue

- <http://www.admission.skku.edu/>
- Phone: +82-2-760-0025 / Fax: +82-2-760-0030 / E-mail: intlhss@skku.edu
- Office of International Student Services
90212, International Hall 2nd floor, Sungkyunkwan University, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea

2. International student life and Visa Related Issue

- Humanities and Social Sciences Campus: +82-2-760-0024 / intlhss@skku.edu
International Hall 2nd floor Office of International Student Services, 25-2, SungKyunKwan, Jongno-gu, Seoul
- Natural Sciences Campus: +82-31-290-5026, 5027 / intlans@skku.edu
The Second Engineering Building 1st floor, Office of International Student Services, 2066, Seobu-ro, Jangan-Gu, Suwon-si, Gyeong Gi-do

✂ **Transportation:** http://www.skku.edu/eng_home/skku/campusinfo/location.jsp

✂ **Forms: Application Forms & Documents on admissions website** (<http://admission.skku.edu>)